



POLICY – FILMING & PHOTOGRAPHY

1.0 GENERAL

This document outlines our policy on photography, filming and the usage of unmanned aircraft and the relevant Civil Aviation Authority (CAA) regulations.

2.0 PHOTOGRAPHY

Photography for personal use only is permitted in the Hospital of St Cross and its Precincts.

Photography for commercial use (including trade journals, websites, exhibitions) can be agreed at the discretion of the Hospital and requests should be made in advance to the Clerk to Trustees or the Deputy Clerk giving details of the photography brief, areas of interest and an estimated length of time for the photo shoot. Please note that permission is unlikely to be given unless articles etc. have been commissioned. Fees may apply.

Wedding photography in the Hospital site is only permitted for couples whose marriage takes place at the Hospital. However, weddings held off site can take photographs at The Hospital for a fee and this would need to be arranged with The Hospital of St Cross at least 14 days before the wedding.

Aerial photography using drones is currently not permitted in the Hospital or Precincts.

3.0 FILMING

Anyone interested in filming at the Hospital should contact the Clerk to the Trustees or Deputy Clerk in the first instance.

Film-makers should apply for permission at least a month in advance, giving a synopsis of the programme, technical requirements, crew details and possible dates.

There is a fee for filming inside the Hospital and the surrounding Meadow and Park and the level of fees will be based on the likely impact on our resident Brothers, our visitors, worship in the Church and our staff.

4.0 COMMERCIAL FILMING

The Hospital Of St Cross does not allow unmanned aircraft or drone use within/over the site without formal approval as we are in a conservation area and also to protect our residents living on site and our Grade 1 listed buildings.



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The Hospital of St Cross occasionally grants permission for the use of drones if there is a benefit in doing so. However, in such cases we will specifically commission the work and the selection of the contractor, their competence (they must be a registered commercial operator with the CAA) and the level and type of their insurance, will be carefully vetted. In addition, we have a number of rules which must be observed by the contractor whilst planning and undertaking the work.

We also grant permission for drone-related commercial filming, though this may attract a charge. Permission is assessed on a case by case basis and the production company must follow the same competency and insurance rules as those required for contractors. Anyone applying for permission to film must come from a recognised production company and will need to provide a synopsis of the project involved for consideration. Contractually the footage can only be used for the named project and further use, including image libraries, is prohibited.

Given the risks and responsibilities, we are very unlikely to grant permission to fly for amateur or student filming. Further CAA Guidance and Information can be found here ([link to website?](#)).

5.0 WHY DO WE LIMIT THE USE OF UNMANNED AIRCRAFT OR DRONES?

There are a number of reasons:

- The Hospital of St Cross is a Grade 1 listed, privately owned space that is open to the public as well as Hospital staff, staff from other organisations, school children and residents. (See CAA guideline outlined below).
- The Hospital is in a conservation area, so any unmanned aircraft or drone use runs the risk of alarming or stressing the animals and birds.
- The presence of unmanned aircraft or drones could impinge on the privacy of the residents and the quiet enjoyment of the site by our visitors and therefore potentially presents a public nuisance.

6.0 WHAT ARE THE KEY CAA REGULATIONS?

Civil Aviation Authority (or CAA) regulations state that drones should not be flown above or near to people. The Hospital of St Cross is a publicly accessible space in constant use by a large number of people, therefore unauthorised drone flying is illegal and potentially puts people at risk.

The CAA states that:

- you must not fly within 150m of either a congested area or within 50m of people or properties/objects that are not under your control
- you must not fly over 400ft above the ground
- you must always maintain Visual Line of Sight (VLOS) i.e. keep the drone in direct line of sight



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7.0 CAA CERTIFICATION

Few non-commercial users have the correct training or permission from the Civil Aviation Authority (or CAA) to operate unmanned aircraft or drones legally. Even if you are certificated you still need to obtain permission to fly within the Hospital site because it is private property.

To obtain permission you must be able to supply:

- relevant CAA certification;
- evidence that you have the correct insurances to adequately compensate anyone or any buildings affected if the unmanned aircraft or drone causes damage or harm.

You will also need to demonstrate a compelling reason for undertaking the flight, which will be considered by the Hospital before permission is granted.

8.0 NEWS

Filming and photography for news purposes can be accommodated but enquiries should be made with Clerk to the Trustees or Deputy Clerk.

Applications for complimentary admission for journalists or photographers should be made well in advance to the Clerk to the Trustees or Deputy Clerk and will only be considered for commissioned articles and features.

9.0 STUDENTS

Students wishing to use images of the Hospital or film for their coursework or academic projects should contact us. Requests are considered on a case by case basis and may depend on staff being available to supervise students. It will be necessary to obtain further permission from the Hospital (a fee for academic/commercial publishing may be incurred) prior to a thesis/dissertation being published at a later date.

Signed Dated: 14 December 2022.....

Jonathan Cooke
Chairman of Board of Trustees